

ILLEGIB

Office Memorandum • UNITED STATES GOVERNMENT

11-77-540-50

TO : Management Officer

FROM : Acting Chief, Personnel Division

SUBJECT: Request for T/O Revision

DATE: 10 November 1950

On the basis of classification review, the following changes are requested in the OCD table of organization:

Library Division
Cataloging Branch*
Office of the Chief

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Add: 1 Clerk (Typing) GS-4

Delete: 1 Library Assistant GS-2

Analysis Branch

Add: 1 Clerk (Typing) GS-4
Delete: 1 Clerk-stenographer GS-4

Reference Branch
Office of the Chief

Add: 1 Clerk (Typing) GS-4
Delete: 1 Secretary (Stenography) GS-4

Industrial Register Division
Intelligence Branch

Add: 5 Clerk (Typing) GS-4
Delete: 5 Clerk-typist GS-3

Biographic Register Division
Index Branch
Office of the Chief

Add: 1 Clerk (Typing) GS-4
Delete: 1 Secretary (Stenography) GS-4

The position titles referred to above are the official classification titles and are recommended for T/O use.

* This request was included in this memorandum upon recommendation by OCD.

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CONCURRENCE:

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FOIAB3B

28 Nov. 50

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